

# SHERIFF OF GARFIELD COUNTY

## LOU VALLARIO

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### GARFIELD COUNTY SHERIFF'S OFFICE POLICY / PROCEDURE GENERAL

#### **SUBJECT: LIGHT DUTY ASSIGNMENTS**

**EFFECTIVE DATE:** January 01, 2024

#### **POLICY:**

Whenever possible, the Garfield County Sheriff's Office will consider light duty assignments as a temporary means of providing for an employee to contribute to the function of the department while recovering from a non-duty or duty related injury or illness.

#### **PURPOSE:**

To provide employees guidelines in which to provide and assist members with temporary duty assignments while recovering from a non-duty or duty related injury or illness.

#### **DEFINITIONS:**

- **Light Duty:** Duty performed by an employee who is recovering from a long term, non-duty or duty related injury or illness.

#### **METHOD:**

**Light Duty Assignment:** Light Duty Assignments are not an employee's right, but a privilege. Light Duty assignments must meet the needs of the agency at the time requested. A light duty position may be assigned in any division. Light duty assignments may or may not be available at the time of request and are given on first come, first serve basis and must be approved by the Sheriff or his designee. A medical statement will be required from the employee's health care provider confirming the anticipated release. Personnel will be paid at their normal base salary.